

Canadian Foundation for AIDS Research



Application for Research Project Funds

** note: no letter of intent is required to be eligible to apply

(Up to \$80,000.00 per year for a 2-year period)

Scientific Advisory Committee
Grants Program
for
AIDS Related Research

Application forms may be returned to:

CANFAR
165 University Avenue
Suite 710
Toronto, Ontario
M5H 3B8

(416) 361-6281
Toll-free: (800) 563-CURE
E-mail: grants@CANFAR.com
Website: www.CANFAR.com

Application Deadline:

5:00 p.m. February 17, 2012

CANFAR

Canadian Foundation for AIDS Research

Part I Policies Governing the Award of Grants

The Canadian Foundation for AIDS Research (CANFAR) is a Canadian registered charitable organization exempt from federal and provincial income tax.

CANFAR was incorporated in 1987 primarily to meet an urgent need for research on Acquired Immune Deficiency Syndrome (AIDS) and the conditions related to it, all of which are associated with an infection with the retrovirus HIV. To this end CANFAR awards research grants in the basic sciences, clinical, biological, epidemiological and psycho-social areas related to: fundamental and applied research; education and prevention; psycho-social; community research; and care.

The epidemic has profound and widespread societal repercussions. Therefore, CANFAR allocates a portion of its resources to grants for the development of education programs, and for research on ethical and other implications of measures that might be proposed for the protection of the public health. The grant range is to a maximum of \$80,000.00 per year for a two-year period.

Applications for funding may only be made using the attached CANFAR application form. Additional information should not exceed a total of ten pages, exclusive of the CANFAR application form and reference lists. All applications must be submitted in a minimum font size of 12 pt.

Requests for information about CANFAR's granting program, and other grant related inquiries should be directed to the CANFAR head office located in Toronto.

Toronto Address:

CANFAR
Grants Program
165 University Avenue
Suite 901
Toronto Ontario
M5H 3B8

Website:

www.CANFAR.com

Telephone:
(416) 361-6281

Facsimile:
(416) 361-5736

E-mail:
grants@CANFAR.com

1. **AUTHORITY OF MAKING GRANTS**

Grants are awarded by the Board of Directors of CANFAR acting upon the recommendations of the Scientific Advisory Committee.

2. **REVIEW OF APPLICATIONS**

Each grant application is reviewed by the Scientific Advisory Committee. They evaluate on:

- Scientific merit of the proposal.
- Relevance of the research to the control of the epidemic or benefit to patients with HIV infection or AIDS.
- Qualifications, experience and productivity of the investigator(s).
- Facilities available to undertake the proposed research.

Please note: It is expected that applicants for CANFAR awards will participate in the CANFAR scientific review process.

3. **CONFIDENTIALITY OF INFORMATION**

In processing and reviewing applications, CANFAR will make every effort to not disclose confidential or proprietary information contained in submitted proposals. However, CANFAR has no mechanisms to maintain or guarantee the confidentiality of information, nor does it have the financial resources to sustain liability for disclosure of information.

4. **SOURCE OF FUNDS**

Funds available to CANFAR are obtained principally from private donations and fund raising events.

5. **TO WHOM GRANTS ARE MADE**

Persons eligible for a CANFAR Grant will be researchers or teams of researchers, in Canada, who have demonstrated expertise, productivity and leadership in HIV/AIDS research relating to the treatment and/or cure of HIV and AIDS. Their eligibility will be subject to any other conditions established by CANFAR. Persons eligible for a grant must be Canadian citizens or have Landed Immigrant status, reside in Canada, and the **major component** of their research must be carried out in or directed from a Canadian site which is a not-for-profit institution or organization such as a hospital, institute, university or other establishment with the capacity to conduct the directed research (sponsoring institution).

Usually, individuals considered eligible to apply as Principal Investigators on research grants include those who hold paid academic appointments at a Canadian university or an affiliated institution (such as an affiliated teaching hospital), those who hold paid positions at a Canadian hospital or those that are sufficiently qualified to undertake the research and are associated with an appropriate AIDS service organization or other such organization, provided that that organization can confirm that the necessary space and other resources will be made available to support the research.

Part-time, adjunct, or status-only applicants may eligible provided that we receive confirmation from the sponsoring institution that they have the necessary space and resources to support to the research.

Grants are awarded to recipients whose sponsoring institution's activities qualify as charitable activities, and who are located primarily within Canada and its Territories. Grant applications will **not be accepted** from for-profit entities.

Accordingly, **one (1) copy** of the application must bear the **original signature** of an official authorized to sign for the applicant institution. **Twelve (12) additional copies** must be submitted with this original application. **An additional electronic, .pdf copy would be greatly appreciated.**

Proposals submitted in French will be accepted but applicants are encouraged to submit their proposal in English or with translated copies, to ensure the widest possible review base.

Members of the CANFAR's Scientific Advisory Committee are eligible recipients of supported research provided they comply with CANFAR's policies regarding avoidance of conflict of interest.

In awarding such grants, CANFAR does not assume any responsibility for the conduct of the investigation or the acts of the investigator(s), since they are under the direction and control of the grantee institution and subject to its medical, ethical and scientific policies. Personnel, compensated in full or in part with funds from CANFAR, shall not be considered to be employed by CANFAR, but to be employed by the grantee institution.

In no instance can a CANFAR Grant be used for the personal support of the recipient(s) or any family member. The use of CANFAR funds must conform with CANFAR research guidelines and all ethical, administrative and other requirements of the sponsoring institution from where the research supported by CANFAR funds is being directed. In addition, any other requirements or conditions set out by CANFAR will apply.

6. HUMAN AND ANIMAL SUBJECTS

No expenditures will be made which involve human or animal subjects, or material derived there from, (such as cell culture derived from patients or animals) until the entire protocol has been reviewed and approved by the grantee institution's Ethics Committee.

7. TERMS AND DESCRIPTION OF GRANTS

Grants are intended to satisfy a variety of needs in investigations related to HIV infection and AIDS. A research grant is generally made to cover direct costs of such items as salaries for professional and technical personnel (not the Principal or Co- Investigators), equipment, supplies, publications, limited laboratory construction or alteration and other miscellaneous items. **CANFAR does not provide any support for institutional indirect costs.**

When requests for the support of a project are submitted to more than one granting agency, CANFAR's support cannot be accepted if it duplicates other support. However, funds may be requested from CANFAR to supplement other support when circumstances justify such a request. For example, there should be a clear sub-study that could be funded by CANFAR. These requests must be made in writing to CANFAR.

a. INITIAL GRANTS

New research grants are presently **awarded for a term of up to two years**. If a study proposed can be completed in less than two years, a grant may be awarded for a shorter period, if so requested by the investigator or so determined by the Scientific Advisory Committee. Awards are made without assurance of continued support beyond the two year term. **No applications will be considered if reports are outstanding for any previous CANFAR awards. Applicants with outstanding reports will be removed from consideration prior to the commencement of the review process.**

b. RENEWALS

Realizing that a period of performance of two calendar years may be insufficient time for some research projects to generate adequate data to assess the scientific potential or relative importance of the research, CANFAR will consider renewals of research grants. Eligibility is dependent upon the timely submission of research reports and financial reports as outlined in Items 13 & 14. Applicants should complete a grant application form and indicate in the project title area that they are seeking a renewal of their current funding. Renewal grant applications will be considered competitively with new grant requests. On a selective basis, taking into account the particular needs of the project, some renewal grants may be awarded for a term of more than one or two years. **No applications will be considered if reports are outstanding for any previous CANFAR awards. Applicants with outstanding reports will be removed from consideration prior to the commencement of the review process.**

- c. **COMMITMENT**
There can be no continuing commitment beyond the expiration date of a grant. Upon submission of a renewal application and the granting of a renewal research award, the grantee is assured of support for one additional year as stated in the award letter.
- d. **EXTENSIONS WITHOUT ADDITIONAL FUNDS**
Upon written request by the principal investigator, countersigned by an institutional official and submitted prior to the expiration of a grant, the ending date of any grant may be extended without additional funds for up to one year, following approval by the Grants Officer in consultation with the Chairperson of the Scientific Advisory Committee.

8. APPLICATIONS FOR GRANTS

Applications for grants are considered once a year. Each grant Cycle is announced by the issuance of a Request for Proposals (RFP) soliciting a request for a CANFAR application form from interested investigators. For further information on granting cycles, please visit the CANFAR website at www.canfar.com, or contact CANFAR in Toronto at (416) 361-6281, in writing to Grants Program, CANFAR, 165 University Avenue, Suite 710, Toronto, ON M6H 3B8, or via e-mail at grants@CANFAR.com.

Applications for grants must be received no later than 5:00 p.m. on deadline dates specified in the RFP and/or instructions, in order to allow for staff preparation and review by the Scientific Advisory Committee, peer reviewers and the Board of Directors. **Applications received late, unsigned, with insufficient copies, or exceeding the budget or page limitations will not be accepted.**

Proposals submitted in French will be accepted but applicants are encouraged to submit their proposal in English or with translated copies, to ensure the widest possible review base.

Applications that are approved, but do not receive sufficient priority to be funded, may be resubmitted for consideration during a subsequent funding cycle. In such instances, it is recommended that the application is updated.

Investigators may only apply for one grant per funding cycle. If two or more applications are submitted to CANFAR only the grant of lesser value will be considered. If the investigator wishes to submit a new grant application in lieu of one that has already been submitted, the investigator must first withdraw their initial application. No applications will be considered if reports are outstanding for any previous CANFAR awards.

9. BUDGET CATEGORIES

Budgets submitted must realistically reflect the cost of the project. **Applications must also indicate the amount, term, and source of all other funds granted or requested** for this and other research projects carried out by the principal and co-investigators. Project titles must be included.

Under the budget category of travel: The maximum amount allowed in this section is \$3,000 in Year Two only.

10. INSTITUTIONAL EXPENDITURES

CANFAR does not fund any indirect costs for research grants. CANFAR grants are not intended to cover the total cost of the research proposed. The grantee institution is expected to provide the required physical facilities, administrative services, and other supporting services normally available in an institution.

Ordinarily, CANFAR does not provide funds for such items as:

Telephone services	Per diem charges for hospital beds
Purchasing and binding of books and periodicals	Dues and memberships
Office furniture, equipment and supplies	Recruiting and relocation expenses
Non-medical or personal services to patients	Library services
Rental of facilities (except in exceptional circumstances)	

It will consider funding such items as:

- Professional and technical assistance salaries
- Page costs in refereed scientific journals
- Secretarial personnel (if the project cannot proceed without this item)
- Scientific equipment (directly necessary for completion of the project)
- Laboratory furniture and supplies (if the project cannot proceed without this item)
- Construction and laboratory alterations (if the project cannot proceed without this item)

11. PAYMENTS

Payments will only be made to the recipient's sponsoring institution. Ordinarily payments for research grants will be made in multiple payments, with one for at least 50% of the first year's full amount at the start of the grant period coinciding as nearly as possible, with the activation date of the grant.

Acknowledgment of payment(s) is necessary.

12. EXPENDITURES

The Principal Investigator may make minor alterations (not to exceed 5% of the total award for direct costs) in the approved budget within the personnel, equipment and supply categories. Alterations greater than 5% in these categories or in any amount in the "other direct costs" or travel categories may not be made without prior written approval from CANFAR. Where such re-budgeting is desired, the investigator should write CANFAR stating the categories to be debited and credited to effect the re-budgeting, indicating clearly the potential benefits to the project, why funds are available in the category to be debited and why the need for the proposed changes could not have been foreseen at the time of the initial application.

13. FINANCIAL RECORDS AND REPORTS

A separate accounting must be maintained for CANFAR grants by the sponsoring institution. This accounting, with substantiating invoices and payrolls, must be available at all times during normal business hours for audit by CANFAR.

Final reports of expenditures must be signed by the responsible financial officer of the grantee institution and **submitted** to CANFAR within **ninety days** after the **end of the grant period**. Unexpended funds from an existing grant cannot be carried forward to a renewal or any other grant. Such unexpended funds must be returned to CANFAR along with the final financial report.

CANFAR is not responsible for:

- Over-expenditure by investigators
- Commitments within the approved budget, made during the approved budget period, which have not been paid within thirty days after the end of the budget period
- Expenditures made before the starting date of the grant.

14. REPORTS ON RESEARCH ACCOMPLISHED

A **one-term progress report** is due twelve months from the start of the project – as will be outlined by CANFAR upon awarding of all grants. This report should cover any progress made and can be produced in layman's language. This report must also include an **interim financial report**.

A **final report** is due within **90 days** from the termination of the grant period, as will be outlined by CANFAR upon awarding of all grants. This is a report of research accomplishments. This report must also include a **final financial report**.

Reports of research accomplished are an important part of new or renewal applications and must be sufficiently comprehensive to indicate their significance. Reprints of relevant publications may substitute for such a report. Reports of unpublished information will be considered confidential upon request. **In addition, a report of approximately 200 words in lay person's language** (suitable for publication in CANFAR's newsletter, etc.) is required.

**Previous Grantees who are delinquent in submitting reports
WILL NOT be considered for additional or future funding.**

15. PUBLICATIONS /FUNDING ACKNOWLEDGEMENT

Publications resulting from research supported by CANFAR must contain an acknowledgment, such as:

"This work was supported (in whole or in part) by a grant from CANFAR, the Canadian Foundation for AIDS Research".

If the grant is a named award the named award should be reflected i.e. "This work was supported (in whole or in part) by The CANFAR XYZ Grant". **Grantees are required to deliver a reprint of such publications within one month of the publication.**

16. PATENTS

Grants are made with the understanding that patents will be pursued by the grantee for any discovery first actually reduced to practice in the course of CANFAR-sponsored research. The applicant acknowledges that CANFAR has an interest in any such discovery.

Prior to any application for letters patent in such cases the grantee will notify CANFAR of their intention to so apply and will not do so until CANFAR has waived an interest in any such discovery.

After the issuance of letters patent relating to any such discovery, the applicant agrees to use their best efforts to vigorously pursue the development and utilization of the discovery to further CANFAR's interests.

Notwithstanding the foregoing, if the established internal policies of the applicant institution preclude the inclusion of CANFAR in the application for letters patent such established internal policies shall govern.

17. OWNERSHIP OF EQUIPMENT

Equipment purchased with funds provided from grants or extensions thereof shall be under the direction and control of the grant's Principal Investigator.

Title to such equipment shall be vested conditionally in the grantee institution during the active period of the grant. At the conclusion of the grant period, title shall be vested in full in the grantee institution. If it becomes necessary to transfer equipment to another institution, a written request must be sent to the Grants Officer. In the event permission is granted and such grant purchased equipment as is movable and necessary for continuation of the research project will be transferred to the new grantee institution. Title to such equipment then will be vested conditionally in the new grantee institution, while title to remaining equipment, if any, will be vested fully in the prior institution at that time.

18. RELINQUISHMENT OF GRANT

In the event a grantee institution wishes to relinquish a grant prior to the end of the grant period, written notice is required. The notification should be signed by the Principal Investigator and by an official of the grantee institution authorized to sign in such matters.

For active projects, a report of expenditures, in accordance with Item 13, "Financial Records and Reports", should be received by the Foundation within 60 days of the revised termination date. No obligations incurred after the termination date will be reimbursed and any unexpended funds must be returned with the final financial report.

19. TRANSFER

There are situations where a grant will be transferred to another investigator due to incapacitation of the Principal Investigator for an extended period, or else where the Principal Investigator wishes to accept a position at another institution and to transfer the funds to that institution. In the former case (death, or incapacitation for an extended period), CANFAR should be notified in writing by an authorized official of the grantee institution. This letter should be counter-signed by the proposed new Principal Investigator, whose current curriculum vitae should be enclosed.

Where transfer of the investigator to another institution is contemplated, the Principal Investigator should write CANFAR expressing intent to transfer the grant and requesting CANFAR approval to do so. This letter should bear the endorsement of an official of the original grantee institution attesting to its willingness to relinquish the grant. If any equipment is to be transferred, it should be listed. The original termination date of the original award should be noted. Concurrently, the investigator should initiate a letter to CANFAR from the proposed new grantee institution indicating its willingness to accept and administer the grant. A grant application face page and budget should be completed and submitted by the new grantee institution. Written approval of any grant transfer will be sent to the Principal Investigator by the Grants Officer.

20. CONSULTANTS

Consultants are considered special, temporary or highly technical paid personnel who are not employees of the grantee institution and whose services are infrequent. Reimbursement of consultants with a CANFAR grant funds may occur only where such consultants are requested in the original grant application budget, or are subsequently requested in writing and approved in writing by CANFAR. A letter of agreement from each paid consultant should be appended to the application.

21. COLLABORATORS

Collaborators are considered scientific and technical personnel from the grantee or other institutions participating in the research project without compensation. If one or more collaboration agreements are essential or important to completion of the project, a letter of agreement from each collaborator should be appended to the application.

22. SUB-CONTRACTORS

Sub-contractors are considered paid scientific and technical personnel who are not employees of the grantee institution, whose services are needed for completion of the project. Sub-contracting cost must be anticipated and listed in the application budget. A letter of commitment from each proposed contractor, clearly stating the sub-contracting work-scope, dates of performance and maximum cost, must be appended to the application.

CANFAR
Canadian Foundation for AIDS Research

Part II
How to apply for funds

1. PRINCIPLES

The goal of the two-year, \$80,000.00 per year CANFAR Award is to stimulate and fund HIV and AIDS related research. Research will be funded in three broad research areas: the clinical, the biological and the social sciences.

CANFAR will:

- Operate under the guidance of the voluntary Board of Directors and a Scientific Advisory Committee responsible for application review.
- Be flexible in its granting policy in order to be able to respond the changing research needs of this epidemic.
- Keep its granting procedures as uncomplicated as possible in order to limit the administrative costs both to CANFAR and the applicants.

2. ELIGIBILITY

All organizations which are responsible for the administration of CANFAR grants must meet the following eligibility criteria:

- Conduct activities qualifying as “charitable activities” under the Income Tax Act (Canada).
- Ordinarily have a minimum of 10% of total revenue from non-governmental sources, of which a reasonable proportion should be donations.
- Operate under an actively involved voluntary Board of Directors capable of assuming responsibility for satisfactory performance of the organization.
- Issue an annual report which includes a summary of operating performance and financial statements, which is available to the general public.
- Demonstrate that the organization is capable of carrying out research being funded.

Grants will not be available:

- To private foundations.
- To organizations which are totally government funded and/or directed.
- For individual, religious or political purposes
- To private companies

3. APPLICATION TO CANFAR

A “CANFAR APPLICATION FORM” **must** be used when submitting a grant request and **twelve (12) copies** must be submitted. **One (1) copy** of the application must **bear the original signature** of an official authorized to sign for the applicant institution. The other **twelve (12) copies** must be submitted with this original application. **An additional electronic, .pdf format would be greatly appreciated.**

All applicants should be familiar with the CANFAR “Policies Governing the Award of Grants”.

All research involving the use of humans, animals or biohazardous materials must have the approval of the appropriate review committee(s) of the grantee institutions.

Proposals submitted in French will be accepted but applicants are encouraged to submit their proposal in English or with translated copies, to ensure the widest possible review base.

No applications will be considered if reports are outstanding for any previous CANFAR awards.

- Persons eligible for a CANFAR Grant will be researchers or teams of researchers, in Canada, who have demonstrated expertise, productivity and leadership in HIV/AIDS research relating to the treatment and/or cure of HIV and AIDS. Their eligibility will be subject to any other conditions established by CANFAR.
- Persons eligible for a grant must be Canadian citizens or have Landed Immigrant status, reside in Canada, and the major component of their research must be carried out in or directed from a Canadian site which is a not-for-profit institution or organization such as a hospital, institute or university (sponsoring institution).

Note: Upon receipt of an application, CANFAR will email the Principal Investigator to confirm receipt. Please contact the CANFAR office if you do not receive such an email within 7 days of submission of application.

Application Deadline: 5:00 p.m., February 17, 2012

CANFAR

Canadian Foundation for AIDS Research

Part III

APPLICATION FORM

1. PRINCIPAL INVESTIGATOR

1a. Name:

(prefix/first name/last name)

Title:

Institution:

Institution

Charitable

Registration # /

BIN#

Address:

City:

Province:

Postal Code:

Telephone:

Fax:

E-mail:

Are you a Canadian Citizen? Yes No (Please check one)

Or a Landed Immigrant? Yes No (Please check one)

* Persons eligible for a grant must be Canadian citizens or have Landed Immigrant status, reside in Canada, and the major component of their research must be carried out in or directed from a Canadian site which is a not-for-profit institution or organization such as a hospital, institute, university or other establishment with the capacity to conduct the directed research (sponsoring institution).

b. Names and Titles of Co-investigators:

1b. Name:

(prefix/first name/last name)

Title:

Institution:

Address:

City:

Province:

Postal Code:

Telephone:

Fax:

E-mail:

1b. Name:

(prefix/first name/last name)

Title:

Institution:

Address:

City:

Province:

Postal Code:

Telephone:

Fax:

E-mail:

2 AGENCY THAT WILL ADMINISTER FUNDS

2a. Agency:

Address:

City:

Province:

Postal Code:

Telephone:

Fax:

Website:

NAME OF FINANCIAL OFFICER WHO WILL ADMINISTER FUNDS:

2b. Name:

(prefix/first name/last name)

Title:

Institution:

Address:

City:

Province:

Postal Code:

Telephone:

Fax:

E-mail:

3. TITLE OF PROJECT

3b. PROJECT CLASSIFICATION – please check one

Basic Science

Epidemiological

Clinical

Psycho-Social

4. **AGREEMENT**

The Principal Investigator and the Agency agree with CANFAR, the Canadian Foundation for AIDS Research, to comply with and be bound by all the provisions contained in the CANFAR "Policies Governing the Award of Grants", and any conditions subject to which approval of this application shall be made in subsequent correspondence.

4a. Signature of Principal Investigator

Signature:

Date:

4b. Name and Signature of Authorized Agency Officer

Signature:

Date:

Name:

E-mail:

5. **PROJECT COST (TOTAL FOR TWO YEARS)**

Estimated Project Total: \$

Project Duration: From: To:

Amount awarded to date from other sources: \$

BUDGET SUMMARY (Year 1 of 2)

First Year

First Year

Commencing Date:

Finishing Date:

Personnel

Equipment:

Services:

Supplies/Services:

Other:

Total Requested \$
(Not to exceed
\$80,000.00)
(from CANFAR)

BUDGET SUMMARY (Year 2 of 2, if necessary)

Second Year

Second Year

Commencing Date:

Finishing Date:

Personnel

Equipment:

Services:

Supplies/Services:

Other:

Travel: (Not to
exceed \$3,000)
Total Requested \$
(Not to exceed
\$80,000.00)
(from CANFAR)

6. DETAILED BUDGET

6.i. DETAILED BUDGET (Year 1 of 2)

6a. Personnel (list paid and unpaid personnel) (Year 1 of 2)

Name	Position	Time allocated to project (hours)	Salary (weeks)
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Subtotal \$
Benefits \$

Salaries Total \$

6b. Equipment (Year 1 of 2)

Description	Quantity	Unit Cost	Totals
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Equipment Total \$

6c. Supplies / Services (Year 1 of 2)

Description	Quantity	Unit Cost	Totals
-------------	----------	-----------	--------

Supplies Total \$

6d. Other (Year 1 of 2)

Description	Totals
-------------	--------

Other Total \$

Total Funds Requested \$
* Maximum request \$80,000

6.ii. DETAILED BUDGET (Year 2 of 2)

6a. Personnel (list paid and unpaid personnel) (Year 2 of 2)
 Name Position Time allocated to project (hours) Salary (weeks)

Subtotal \$
 Benefits \$
**Salaries \$
 Total**

6b. Equipment (Year 2 of 2)
 Description Quantity Unit Cost Totals

**Equipment \$
 Total**

6c. Supplies / Services (Year 2 of 2)
 Description Quantity Unit Cost Totals

**Supplies \$
 Total**

6d. Travel (please note: a maximum of \$3,000 will be awarded for travel, but only in the second year of a two year grant) (Year 2 of 2)
 Description Totals

**Travel \$
 Total**

6e. Other (Year 2 of 2)
 Description Totals

Other \$
Total

Total Funds Requested \$
* Maximum request \$80,000

Total Funds Requested (Year 1 & 2 Combined) \$

7. JUSTIFICATION OF BUDGET

8. PROJECT

8a. SUMMARY - One page only, suitable for public consumption.

8b. RESEARCH PROPOSAL Limited to **10 typed** pages
▪ (single sided, single spaced, standard size page and type face, **12pt. minimum**)
▪ (attach to completed application)

9. ETHICS COMMITTEE APPROVAL

9a. Does this project involve human experimentation Yes No (Please check one)
with human subjects?
If yes, please explain:

Has approval from the Grantee Institution's Ethics Committee been given? Yes No (Please check one)
If yes, please attach approval to application.
If no, please explain:

9b. Does this project involve human experimentation Yes No (Please check one)
with human tissues / cells?
If yes, please explain:

Has approval from the Grantee Institution's Ethics Committee been given? Yes No (Please check one)
If yes, please attach approval to application.
If no, please explain:

9c. Does this project involve animal experimentation? Yes No (Please check one)

If yes, please explain:

Has approval from the Grantee Institution's Ethics Committee been given? Yes No (Please check one)

If yes, please attach approval to application.

If no, please explain:

9e. Does the project necessitate the implementation of biohazard precautions? Yes No (Please check one)

Has biosafety approval been given? Yes No (Please check one)

If no, please explain appropriate precautions to be taken:

Please attach letters of approval from Grantee establishment.

10. PERSONNEL DATA

Please complete a separate form for each project team member with emphasis on the last 3 to 5 years experience and publications. Beyond that point only major undertakings of direct significance to the project should be documented. **Do not attach a curriculum vitae.**

10a. TITLE AND JOB SUMMARY FOR POSITION OR ROLE ON PROJECT
(Describe qualification and duties to be performed)

10b. Name: _____ Or Individual not yet selected: Check here

(prefix/first name/last name)

10c. EDUCATION _____ Or Individual not yet selected: Check here

College/University Course/Degree Date obtained/Expected

10d. RESEARCH AND OTHER PERTINENT EXPERIENCE _____ Or Individual not yet selected: Check here

Dates Institution Department Position Held

10e. APPOINTMENTS Or Individual not yet selected: Check here

Date Title

10f. PREVIOUS CANFAR APPLICATIONS

If you or any of your Co-investigators have applied for a CANFAR grant in the past please indicate year and title of project and if funding was granted.

Year Submitted	Project Title	Funded
		Yes <input type="checkbox"/> No <input type="checkbox"/>

10g. OTHER FUNDING AWARDS CURRENTLY HELD

Source	Purpose	Amount	Period	% overlap
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10h. OTHER FUNDING APPLIED FOR

Please list any other funds applied for pertaining to this project.
(to whom, what amount, what percentage overlap)

Application submitted to:	Amount	% overlap
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10i. PUBLICATIONS

Attach **one page only** of publications most relevant to this application.

11. CANFAR relies heavily on the work of peer reviewers across Canada. Please suggest one or more reviewers who might be interested in helping us continue to make the review process first class. Any reviewer you suggest may or may not be used to review your project, but will be added to a list of

potential reviewers for other projects. Please also include their area of specialty. CANFAR will contact them, only if required, and ask them if they would be interested in participating in the process. Thank you, in advance for your assistance with this.

Name of Potential Reviewer

Institution

Phone Number

Fax

Email

Area of Specialty:

Name of Potential Reviewer

Institution

Phone Number

Fax

Email

Area of Specialty:

Name of Potential Reviewer

Institution

Phone Number

Fax

Email

Area of Specialty:

12. SIGNATURE OF APPLICANT

_____ Date: _____